

ORDINARY MEETING

MINUTES

THURSDAY 28TH APRIL 2022

WARREN SHIRE COUNCIL

Minutes of the Ordinary Meeting of Council
held in the Council Community Room, 115 Dubbo Street Warren
on Thursday 28th April 2022 commencing at 8:30 am

Present:

COUNCILLORS	MJ Quigley	Chair
	KL Walker	
	NR Kinsey	
	RA Jackson	
	KW Taylor	
	SJ Derrett	
	AJ Brewer	
	JM Van Eldonk	
	GJ Whiteley	
STAFF MEMBERS	G Woodman	General Manager (GM)
	D Arthur	Divisional Manager Finance & Administration (DMFA)
	M Stephens	Manager Health & Development Services (MHD)
	R Burns	Acting Divisional Manager Engineering Services (ADMES)
	J Burtenshaw	Executive Assistant (EA)

APOLOGIES

Apologies were tendered on behalf of Councillor HJ Druce, Councillor DJ McCloskey and Councillor RJ Higgins who were absent due to external commitments, and it was **MOVED** Jackson/Taylor that the apologies be accepted and a leave of absence for the members concerned be granted.

Carried
98.4.22

CONFIRMATION OF MINUTES

MOVED Jackson/Taylor that the Minutes of the Ordinary Meeting of Council held on Thursday, 24th March 2022 be adopted as a true and correct record of that Meeting.

Carried
99.4.22

DISCLOSURES OF INTERESTS

- EA - N Councillor Derrett declared a non-pecuniary interest in regard to Item 3 Divisional Manager Finance & Administration Report - Works Progress Reports – Finance & Administration Projects and advised that she would vacate the meeting and take no part in the debate or voting on the matter.
- EA - N Councillor Van Eldonk declared a non-pecuniary interest in regard to the Warren Public Arts Committee Meeting Minutes of Tuesday, 12th April 2022 Item 5.2 Public Art on Private Property Murals and advised that she would vacate the meeting and take no part in the debate or voting on the matter.

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REPORTS OF COMMITTEES

CONTINUED

Warren Public Arts Committee

(Continued)

Item 5.4 Warren CBD Toilet/Amenities

(G4-1.20)

GM - A
Chk Lst

That historical photographs of a Warren themed collage be incorporated on the Warren CBD Toilet/Amenities Dubbo Street Wall.

Carried
101.4.22

At this point in the meeting the time being 8.46 am, Councillor Van Eldonk re-joined the meeting.

Manex

(C14-3.4)

MOVED Derrett/Jackson that the Minutes of the Manex Meeting held on Tuesday, 19th April 2022 be received and noted.

Carried
102.4.22

DELEGATES REPORTS

Item 1 AGM and Ordinary Meeting of the Mining and Energy Related Councils (NSW) Inc. Council held on Friday, 18th March 2022

(C14-6.3)

MOVED Jackson/Kinsey that the AGM and Ordinary Meeting of the Mining and Energy Related Councils (NSW) Inc. Council held on Friday, 18th March 2022 be received and noted.

Carried
103.4.22

Item 2 AGM and Ordinary Meeting of the Outback Arts Inc. held on Monday, 28th March 2022

(C17-2)

MOVED Jackson/Walker that the AGM and Ordinary Meeting of the Outback Arts Inc. held on Monday, 28th March 2022 be received and noted.

Carried
104.4.22

GENERAL MANAGER'S REPORTS

Item 1 Outstanding Reports Checklist

(C14-7.4)

EA - N

MOVED Jackson/Walker that the information be received and noted and that the items marked with an asterisk (*) be deleted.

Carried
105.4.22

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GENERAL MANAGER'S REPORTS

CONTINUED

In recognition of Warren being a healthy town and to keep awareness of a healthy lifestyle, Council will be standing while dealing with Item 2 of the General Manager's report.

Item 2 Committee/Delegates Meetings (C14-2)

MOVED Kinsey/Brewer that the information be received and noted and the next Castlereagh Macquarie County Council Meeting will be held on the 3rd May 2022 in Lightning Ridge, with a tour on the 4th May 2022.

**Carried
106.4.22**

Item 3 Works Progress Reports – Infrastructure Projects (C14-7.1, G4-1, G4-1.43)

MOVED Whiteley/Kinsey that the information be received and noted.

**Carried
107.4.22**

Item 4 Draft Warren Shire 2035 Community Strategic Plan, 2022/2023 – 2025/2026 Delivery Program and 2022/2023 Operational Plan Exhibition (A7-4.1/1)

MOVED Brewer/Derrett that:

1. The information be received and noted; and
2. The final draft of the Warren Shire 2035 Community Strategic Plan, 2022/2023 – 2025/2026 Delivery Program and 2022/2023 Operational Plan as amended at the Councillor Workshop on the 27th April 2022, be placed on public display for a period of 28 days seeking further comment.

GM - A
Chk Lst

**Carried
108.4.22**

Item 5 2022 Local Roads Congress - IPWEA (NSW) (R4-13.2)

MOVED Kinsey/Brewer that:

1. The information be received and noted; and
2. Council approve the attendance of Councillor Whiteley and Councillor McCloskey with the General Manager and Divisional Manager Engineering Services or nominee to the 2022 Local Roads Congress - IPWEA (NSW) on Monday, 6th June 2022.

GM - A
Chk Lst

**Carried
109.4.22**

Item 6 2022 Western Division of Councils Mid Term Conference (C14-5.4)

MOVED Walker/Taylor that Council formally resolve to accept the invitation to the 2022 Western Division of Councils Annual Conference and advise Cobar Shire Council of Council's decision and that the Conference will be attended by the Mayor, the General Manager and the Deputy Mayor if possible.

GM - N

**Carried
110.4.22**

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GENERAL MANAGER'S REPORTS

CONTINUED

Item 7 Disclosure of Interest – Councillors and Designated Persons (A7-9)

MOVED Kinsey/Jackson that the tabled Disclosure of Interest Returns for Councillors and Designated Persons be received and noted.

**Carried
111.4.22**

DIVISIONAL MANAGER FINANCE AND ADMINISTRATION'S REPORTS

Item 1 Reconciliation Certificate – March 2022 (B1-10.16)

MOVED Walker/Brewer that the Statements of Bank and Investments Balances as at 31st March 2022 be received and noted.

**Carried
112.4.22**

Item 2 Statement of Rates and Annual Charges (R1-4)

MOVED Brewer/Walker that the information be received and noted.

**Carried
113.4.22**

At this point in the meeting, the time being 9.49 am Councillor Derrett left the meeting.

Item 3 Works Progress Reports – Finance & Administration Projects (S1-1.15, C9-1)

MOVED Jackson/Kinsey that the information be received and noted.

**Carried
114.4.22**

At this point in the meeting the time being 9.52 am, Councillor Derrett re-joined the meeting.

Item 4 2022/2023 Draft Estimates (E4-42)

DMFA - A
Chk Lst

MOVED Kinsey/Taylor that Council advertise the Draft 2022/2023 Estimates inviting written public submissions and comment up until 3.00 pm on Thursday 2nd June 2022.

**Carried
115.4.22**

Item 5 March 2022 Budget Review (A1-5.41)

DMFA - N

MOVED Jackson/Walker that amendments to the itemised budgets as listed in the March 2022 Budget Review be authorised.

**Carried
116.4.22**

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DIVISIONAL MANAGER ENGINEERING SERVICES REPORTS

Item 1 Works Progress Reports - Roads (C14-7.2)

MOVED Brewer/Whiteley that the information be received and noted.

**Carried
117.4.22**

Item 2 Works Progress Reports – Town Services (C14-7.2)

MOVED Whiteley/Derrett that the information be received and noted.

**Carried
118.4.22**

Item 3 Works Progress Reports – Fleet/Workshop (C14-7.2)

MOVED Brewer/Walker that the information be received and noted.

**Carried
119.4.22**

MANAGER HEALTH AND DEVELOPMENT SERVICES REPORTS

Item 1 Development Application Approvals (D4-9)

MOVED Jackson/Walker that the information be received and noted.

**Carried
120.4.22**

Item 2 Works Progress Reports – Health and Development Services (C14-7.3)

MOVED Walker/Jackson that the information be received and noted.

**Carried
121.4.22**

CONFIDENTIAL ITEM

MOVED Kinsey/Taylor that the Council proceed into the Committee of the Whole Closed Council, the time being 10.13 am to consider matters in accordance with Section 10A(2)(a) and Section 10A(2)(d)(i) of the Local Government Act.

**Carried
122.4.22**

MOVED Kinsey/Taylor that the press and the public be excluded from the Committee of the Whole Closed Council in accordance with Section 10A(2)(a) and Section 10A(2)(d)(i) of the Local Government Act.

**Carried
123.4.22**

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Council resumed in Open Council at 11.07 am with staff members present.

CONFIDENTIAL ITEM

CONTINUED

REPORT OF THE DIVISIONAL MANAGER ENGINEERING SERVICES

Item 1 Request for Quotation - Supply and Delivery of one (1) Rubber Tyred Roller

DMES - A
Chk Lst

MOVED Brewer/Whiteley that Council accept the quotation from WesTrac Pty Ltd of 8 Purvis Street, Dubbo for the supply and delivery of a Caterpillar CW34 Rubber Tyred Roller in accordance with the Request for Quotation No. VP294685 Rubber Tyred Roller for \$217,000 plus GST.

**Carried
124.4.22**

MAYORAL MINUTE(S)

Item 1 General Manager's Annual Performance Review (P')

MOVED Brewer/Kinsey that the General Manager's Annual Performance Review be received and noted.

**Carried
125.4.22**

There being no further business the meeting closed at 11.10 am.

THESE MINUTES WILL BE CONFIRMED AT THE ORDINARY MEETING OF COUNCIL
HELD ON THURSDAY, 26TH MAY 2022 AS BEING
A TRUE AND CORRECT RECORD.

MINUTE NO. .05.22

.....
GENERAL MANAGER

.....
MAYOR